



## General Minutes 16th May 2022

### ATTENDEES

Paul Hardy, Adam Baker, Michael Maher, Simone Rizzuto, Theresa Preston, Fiona Simmat, Melissa Trapps, Sarah Foreman, Catalina Forero, Laura Seefeld, Dee Larsen, Emma Lonsdale, Jenny Ridgway, Derek Mascarenhas, Marije Kleinsmann, Jacqui D'Agostino, Cath Littlejohn, Stacey Arona, Jono Coombes, Mark McGoldrick, Shauna Tyson, Michele Freebarn, Elisa van den Berg

Apologies: Amy Hatch, Melissa Bemrose, Amanda Petersen, Kirstin Wrightson

Special guests: Mrs. Louise Seager, Mrs. Nicole Marshall, Mrs. Sarah Brown, Mr. Ashley Hewes and Mr. Nick Jones

### AGENDA

1. Welcome / Open
2. Sustainability Presentation
3. Learning Support Presentation
4. Previous Minutes
5. Correspondence
6. Learning and support presentation
7. Reports
  - a. Treasurer
  - b. Sub-Committee: Band
  - c. Sub-Committee: Canteen
  - d. Sub-Committee: Uniform
  - e. Sub-Committee: Fundraising
  - f. Sub-Committee: Communications
  - g. Sub-Committee: Traffic & Safety

h. Sub-Committee: Working Bee

8. Principal Update
9. Learning Support
10. Sustainability
11. Other Business
12. Next Meeting

**1. WELCOME**

PAUL HARDY

- Meeting opened at WHPS at 19.05

**2. SUSTAINABILITY**

ASHLEY HEWES, NICK JONES

- Mr. Ashley Hewes and Mr. Nick Jones joined the meeting to present the Chicken Proposal.
- From the 4 original school chickens, there is only one left. Proposal is to always have 4 chickens on the grounds.
- Having chickens on the school grounds help the students in multiple areas such as their well-being, connection, developing a sense of responsibility, student collaboration, empathy, and respect towards animals.
- The chickens will need a new house which will include a concrete slab, roofing, wiring and a gate. Estimated costs are \$1,500 + slab + labour.
- The Sustainability Team have been asked to source quotes and the decision for funding will be made, based on these quotes.

**3. LEARNING SUPPORT**

LOUISE SEAGER, NICOLE MARSHALL,  
SARAH BROWN

- Mrs. Louise Seager, Mrs. Nicole Marshall and Mrs. Sarah Brown joined the meeting to present the Learning Support Program.
- The aim of the program is to provide a range of support to all students at WHPS to reach their full potential – academically, socially, and emotionally.
- If a child requires extra support, the classroom teacher will work together with parents to build a plan of action which can be based around Literacy & Numeracy, Emotional & Social Behaviour and Health.
- Huge increase in children who need additional help – mostly emotional and social because of the last two Covid years.
- Different programs available to help children such as Covid Intensive Learning Support Program, High Performance Gifted Education, Well-being Support such as Hub Club Lunch Club, Wellbeing Group, Beginning of the Year Transition Support.
- Parents can help too. There is a volunteer reading program where students come in and the volunteer reads letter sounds from a script to support the child's reading skills. This is a one-on-one program.

#### 4. PREVIOUS MINUTES

PAUL HARDY

- Review of previous minutes and acceptance by all, accepted by Fiona Simmat.

#### 5. CORRESPONDENCE

MARIJE ON BEHALF AMANDA

- Email from Mrs McCrombie – would like to come to our next meeting and present as representative of the Teachers Union.

#### 6. REPORTS

##### A) TREASURER

MICHAEL MAHER

- Bank Balances as of 31 May 2022
  - Band \$5,600
  - Canteen \$30,199
  - General \$61,372
  - Online Saver \$66,067
  - Uniform \$18,857
  - TOTAL \$182,095
- We are coming close to the new FY – we need to organise an auditor since it is a big job.

##### B) BAND

JENNY RIDGWAY & ADAM BAKER

- Busy month for the band with 3 performances – Mother's Day breakfast, School Assembly and NSSWE community concert. For this concert, the WHPS Intermediate and Senior Bands played, along with 3 other primary schools wrapped up by the NSSWE band.
- Kids had an amazing time at all three concerts!
- Looking for parent volunteers to help during rehearsals.
- Is there an opportunity to do Creative Kids vouchers? Have investigated it however, only an office holder can implement it. Shauna to find out more info via Collaroy Plateau who are offering this option.

##### C) CANTEEN

JACQUI VESCIO

- Need more volunteers, especially on Friday. Idea to send parents a reminder on Wednesday that they can sign up for Friday. Send to Class Parents.

- Canteen is now selling ice-creams which needs to be mentioned in the School Newsletter.
- Also, it might be a good idea to post the menu in the newsletter so parents can see what is available in regard to new items.

#### **D) UNIFORM**

LAURA SEEFELD

- The current bank balance is \$20,195.55 with another \$4,000 to come out when new stock arrives.
- The shop continues to be busy, lots of second-hand stock has been sold. There have been lots of requests for second hand skorts (which we don't have many of).
- We have some winter stock on backorder due to come in over the next 2 weeks.
- After putting the request out, we have had a steady stream of volunteers signed up for the remainder of the term.
- EFTPOS machine has run out of lease. Laura to check with Mel to see if she needs help and maybe change provider.

#### **E) FUNDRAISING**

SARAH FOREMAN AND MELISSA TRAPPS

##### **Movie Night**

- Too wet so needs to be postponed again. Message to be send out this week
- Ticket Sales – close to 500 tickets
- Will we or won't we be able to hold the event?! Decision being made Monday 16th so food orders can take place.
- Clash with Election Day set up, the hall cannot be used for toilets. Will light path to student blocks, P&C to purchase 2 strong lights
- 24 volunteers needed - 20 spots filled
- Setup / Pack up - Technicians need about 1-1.5hrs so arrive from 3.30-4pm for setup 45min to pack down at end of night
- Cost - \$1,700 screen + movie hire

##### **Election Day**

- BBQ and Cake stall being help from 8am - 12pm
- 300 sausages and 2kg of onions donated by Plateau Meats - sold for \$3
- Seeking support from Woolworths to donate some of bread and sauces required
- Using sign up to track donated baked items and volunteers
- So far 11 baked items and 7/25 volunteers
- Comms through newsletter, posters at shops and school, flexischools, class whatsapp
- Band buskers taking gold coin donations for band

##### **Colour Run**

- Sarah to update figures on night \$41,241 – expenses still to be taken out.

- New date Tuesday 31st May
- 37/42 volunteers filled

**Mother's Day Breakfast**

- Sarah to update figures on night
- 240 mums attended
- 900 scones and muffins baked by Scotty's
- 250 plants grown by New Leaf
- 250 coffees donated by Belle Property and made by Kombi Espresso 67
- Raised close to \$1,000 in profits.

**School Disco**

- New date Thursday 28th July
- Alana and Erin leading event organisation
- Investigating DJ's - DJ Kit Kat preferred option \$700 for 3 hours with assistant
- Looking at efficient and fun stalls to hold for the kids

**F) COMMUNICATIONS**

MARIJE KLEINSMANN

- Lots of FB activity to push out.
- Will create more flyers / poster for volunteers

**G) TRAFFIC SAFETY**

DEREK

- Presentation for next month due to time restrictions.
- Draft proposal to be sent out by email asap.

**H) WORKING BEE**

KIRSTIN WRIGHTSON

- Working to get the veggie garden working bee going.
- There are 4 areas around the school to be worked up. Submit all ideas to Kirstin.

**7. PRINCIPAL REPORT**

SIMONE RIZZUTO

- Busy start of the term

- New award is being introduced which fills the gap between the current awards. The new award represents the school values and will be presented during assembly. More info in the newsletter.
- Covid update – expected massive surge in covid, however this did not happen. Still a lot of absence which is causing an issue regarding staffing. It is hard to find relieve staff at the moment.
- Admin renovation is close to finish – 3 to 2 weeks to be expected. The renovation took longer than expected due to lack of materials.
- WHPS have been selected to have all lights replaced to LED lights.
- Been selected to have solar panels installed around the school.
- Parking issues – rangers are there but message is not getting though. Anoter message was added to the newsletter, however the school cannot tell parents how to drive or park.
- Mother’s Day was such a great success – big thank you to all volunteers!
- Simone won’t be here for the next meeting. She is on a trip back to UK, but Julia will be here. Plus, the new School Councillor to present during the next meeting.
- Money for the shade cloths to be donated to the school so material can be ordered.

## 8. OTHER BUSINESS

ALL

- Sarah has created a sponsorship form, including different packages. Paul will email this to all members.
- Grass on Rose Avenue needs to be cut. Part of the council – there is a 6 to 8 weeks wait. Hard for the school to do this themselves, due to insurance issues.
- Meeting closed at 8.43pm
- Next meeting will be Monday 20th June, 2022