



General Minutes 25th July 2022

ATTENDEES

Paul Hardy, Melissa Trapps, Sarah Foreman, Dee Larsen, Emma Lonsdale, Adam Baker, Laura Seefeld, Amy Hatch, Alana Shepherd, Michael Maher, Jenny Ridgeway, Erin Foerander, Jono Coombes, Catalina Forero, Mel Bemrose, Matt Smith, Simone Rizzuto, Trish McCombie

Apologies: Theresa Preston, Derek Mascarenhas, Stacey Arona, Mark McGoldrick, Amanda Petersen, Kirstin Wrightson, Marije Kleinsmann, Jacqui D'Agostino, Fiona Simmat.

AGENDA

1. Welcome / Open
2. Previous Minutes
3. Correspondence
4. Reports
 - a. Treasurer
 - b. Sub-Committee: Band
 - c. Sub-Committee: Canteen
 - d. Sub-Committee: Uniform
 - e. Sub-Committee: Fundraising
 - f. Sub-Committee: Communications
 - g. Sub-Committee: Traffic & Safety
 - h. Sub-Committee: Working Bee
5. Principal Update (Simone Rizzuto)
6. Other Business
7. Next Meeting

1. WELCOME

PAUL HARDY

- Meeting opened at WHPS at 19.04pm

2. PREVIOUS MINUTES

PAUL HARDY

- Review of previous minutes and acceptance by all, accepted by Adam Baker

3. CANTEEN

PAUL HARDY ON BEHALF OF JACQUI D'AGOSTINO

- We are adding for winter:
 - Butter chicken and rice \$4.50
 - Pizzas (Margaritas or Ham & cheese) \$4.00
 - Boiled eggs are back on the menu \$1.00
 - And Vanilla Ice-cream \$2.00
- Note: Butter chicken and mini pizzas are going to be just available from Tuesdays to Thursdays including those days.
- For birthdays we are going to offer either Ice blocks, lollipops or Freddos (price to be advised once that has been looked into further)
- Eva and Tracey are reviewing prices and will update with any changes they think need to be made.
- Discussing 2 new items for the menu in Term 4.
- Volunteers still needed. Updates sent through Class Parents each Wednesday which seem to help.
- Discussion at the meeting regarding using year 6 volunteers at lunch time?
 - This is done at other schools (Kerrie mentioned that it may be a safety issue with serving hot food. The only hot items sold over the counter are the scrolls/garlic bread/cheese melt - if they are avail otherwise, it's mainly non hot items)
 - Unfortunately, the idea of using year 6 in canteen was not accepted or allowed
- Should the canteen do anything on open day to help generate volunteers, specifically targeting the K-2 classes. E.g sign up for a spot on the day and your child gets a \$1 voucher for the canteen. Decided not something that was felt to be appropriate for open day.
- Feedback is always welcome on menu items etc.

A) UNIFORM

LAURA SEEFED

- The current bank balance is \$13,000.
- No stock delays or backorders.
- Sourced new supplier of school bags in Royal blue with yellow trim only difference is slightly bigger. Same price as current bag and same supplier as library bags.
- Bags are on order, and they do not require minimum order of 300.
- Volunteers are all good.
- Stocktake completed.

B) BAND

EMMA LONSDALE/ DEE LARSEN

- Current bank balance \$12,300
- \$5,000 in outstanding fees.
- Follow up to be sent through WhatsApp group and then even FlexiSchools reminder.
- More concerts and events are being planned.
- Open day performed by all bands.
- Creative kid voucher application to be worked through but Paul to become more involved as a convoluted process.
- Thursday's practice will move to the double rooms and storage for Thursdays granted.
- We have more band committee members now but more volunteers are still needed. Call out for parent volunteers (help required isn't just music related, general helping with logistics etc) Communication to be put together for newsletter.

C) TRAFFIC SAFETYPAUL ON BEHALF OF DEREK
MASCARENHAS**Missing signage on Veterans Parade**

Spoke with Robynann from NBC who explained that NBC was responsible for removing this signage. They did this as they expect drivers to know that it is illegal to park at this location and will subsequently send rangers out to enforce compliance and educate drivers. Felt that the signage was useful and has potentially increased risk for our community.

Park and drive initiative

- Derek preparing a draft letter to be sent out to residents on behalf of the P&C inviting them to a special traffic meeting.
- The meeting agenda as follows:
 - drive and park initiatives developed by the P&C
 - Communicate new traffic safety email address and develop a traffic reporting template including photographs, near misses etc that responds to

DET duty of care requirements.

- seek resident feedback on driving and parking on surrounding streets
- consult with residents regarding “real estate style grass mounted” mobile parking signage and seek feedback on willingness to volunteer.
- NBC has agreed to pay for the signage.

Other

- Seek endorsement by TfNSW and NBC LAC. NBC has agreed
- Drive and park document printing + email to parents and carers.
- School gate signage reinforcing drive and park safely (NBC may fund this)

Tree planting

- Look at aligning tree replacement with the landscape masterplan.
- Provide contact details for the landscape architect.

D) WORKING BEE

PAUL HARDY ON BEHALF OF
KIRSTIN WRIGHTSON

- Parent landscaper/architect, Lee Hughes (Sustainability teacher) and P&C reviewing opportunities and putting together landscape master plan.
- Looking at phases.
 - 1) Chickens
 - 2) Vegetation garden
 - 3) School entrance
 - 4) Replanting of 11 (Dead trees) suggestion to plant 19 tree one per class.
- Working with an architect to cost up full proposal and plans.
- Aerial image of school required. Simone to provide Paul.
- Simone sent a possible grant option to Lee Hughes to investigate.
- Union grant is no longer an option this year, possibly next year.

E) FUNDRAISING

SARAH FOREMAN AND MELISSA
TRAPPS

Movie Night

- Rescheduled for 16th September

School Disco

- This Thursday 28th July
- 394 kids attending! Tickets closed and popcorn, icy poles and drinks ordered.
- Neon tats and hair spray ready to go.
- All volunteer positions filled.
- UV lights, extra lighting for outside to toilets, DJ Kit Kat organised.
- Might need Paul to put alarm on and end of night or Simone can do.

- A few teachers will be attending more so for the younger kids. Simone will be onsite as well.

Father's Day

- Tuesday 30th August
- Save the date going out next week after disco ticked off
- 2 sessions as per Mother's Day
- Bacon and egg BBQ - trying to source sponsorship from Devitts
- Working on gift for dad's + voucher as per Scotty's for Mother's Day
- Waiting to hear back from Belle about sponsoring a coffee van but looks like they will sponsor.
- Requested Band to play, band noted and should be feasible.

Trivia Night

- DY RSL 22nd October booked 6pm – 11.30pm.
- Save the Date has gone out to class parents and in newsletter.
- Tickets \$60 (includes welcome drink, 2 food platters per table)(2019 ticket \$45)
- Sponsorship proposal went out in the newsletter, this is the focus for now. Already had interest in the photo booth and table sponsor. Need silent auction items please!
- Briefing Marije so the theme can be announced in coming weeks!

F) COMMUNICATIONS

No formal update

- No formal update

6. NSW TEACHER UPDATE

TRISH MCCOMBIE

- Trish addressed the meeting as an elected official of the union (not an employee of the school)
- She is working as a relief officer for the union for all of Term 3.
- Support position for school covering a broad area of concerns and requests.
- No plans for strikes, this is the last port of call.
- Membership is collecting data for local members to identify how many classes and teachers cannot be filled due to the staff shortages.
- Opportunity for us to get involved through sending letters to local members. These are pre drafted letters that can be edited and included anything you wish to express.
- Delegation meeting and potential for WHPS parent to attend if interested speak with Trish.
- Shared ongoing challenges for teachers across NSW and broader
- 2 main issues being 1) ongoing salary negotiations and 2) workload
- Ask to continue to share information through the P&C meetings regularly and for parents to communicate out into the community

5. CORRESPONDENCE

PAUL ON BEHALF AMANDA

- Nothing to note.

6. REPORTS

G) TREASURER & PRESIDENT UPDATE

MICHEAL MAHER

- Profit and Loss 1st July 2021 – 30th June 2022
 - Band \$9,292
 - Canteen \$1,288
 - General \$31,790
 - Uniform \$6,252
 - NET \$48,611.00
- Confirmed annual Audit ready to be completed.
- AGM scheduled for 24th October.

7. PRINCIPAL REPORT

SIMONE RIZZUTO

- Sad, missed the colour Run but heard and saw the images and the huge success and wanted to say thank you to everyone involved.
- Busy term 3 lots happening; Disco, Athletics Carnival, spelling bees, awards assemblies, open day, education week etc.
- Request to get the Shade Cloth replaced. Three quotes obtained and no difference between quality from \$14,000 to \$20,000 quote. Decided to move ahead with the \$14,000 quote, Paul to email confirmation to Simone to get underway.
- Home Readers need to be sorted through to determine exactly what the school has and what we need. Estimated this will be around \$20,000 in costs.
- Communication survey being sent to class parents for feedback. They are also looking to then review reporting and get feedback from class parents.
- Advice to parents is newsletter should be where they go for dates and information of what's happening. All other communication avenues class parent WhatsApp, email, flexiSchools and notes sent home are important but secondary sources of information.

8. OTHER BUSINESS

ALL

- Meeting closed at 8.20pm
- Next meeting will be Monday 15th August