



General Minutes 20th June 2022

ATTENDEES

Paul Hardy, Theresa Preston, Fiona Simmat, Melissa Trapps, Sarah Foreman, Dee Larsen, Emma Lonsdale, Derek Mascarenhas, Stacey Arona, Mark McGoldrick, Amanda Petersen, Kirstin Wrightson, Julia Smith, Sally Avakian, Emily Holswich, Trish McCombie

Apologies: Adam Baker, Michael Maher, Simone Rizzuto, Laura Seefeld, Marije Kleinsmann, Jacqui D'Agostino

AGENDA

1. Welcome / Open
2. School Counsellor
3. Teachers in NSW Update
4. Previous Minutes
5. Correspondence
6. Reports
 - a. Treasurer
 - b. Sub-Committee: Band
 - c. Sub-Committee: Canteen
 - d. Sub-Committee: Uniform
 - e. Sub-Committee: Fundraising
 - f. Sub-Committee: Communications
 - g. Sub-Committee: Traffic & Safety
 - h. Sub-Committee: Working Bee
7. Principal Update (Julia Smith)
8. Other Business
9. Next Meeting

1. WELCOME

PAUL HARDY

- Meeting opened at WHPS at 19.02pm

2. SCHOOL COUNSELLOR

EMILY HOLSWICH

- Emily introduced herself, being new to school in Term 2, working 2 days/week on Mon and Tuesdays
- Background in clinical psychology, private practice, hospital and working with children with mental and development needs
- Discuss her role and how to access
- Offers counselling support for emotional, social, behavioural challenges either 1:1, small groups or full class presentations
- Working directly with students, learning support, parents, teachers and external as relevant, to ensure a holistic approach
- If need to access Emily, parents to discuss with teachers (or vs versa), try solutions, work with learning support and then counsellor
- Emily assured parents that she would obtain parent consent to work with child and would call parents in the event

3. NSW TEACHER UPDATE

TRISH MCCOMBIE

- Trish addressed the meeting as an elected official of the union (not an employee of the school)
- Shared ongoing challenges for teachers across NSW and broader
- 2 main issues being 1) ongoing salary negotiations and 2) increase in non class facing workload
- Ask to continue to share information through the P&C meetings regularly and for parents to communicate out into the community

4. PREVIOUS MINUTES

PAUL HARDY

- Review of previous minutes and acceptance by all, accepted by Kirstin Wrightson.

5. CORRESPONDENCE

MARIJE ON BEHALF AMANDA

- Email from Mrs McCrombie – would like to come to our next meeting and present as representative of the Teachers Union.

6. REPORTS

A) TREASURER & PRESIDENT UPDATE

PAUL HARDY

- Bank Balances as of 20th June
 - Band \$12,295
 - Canteen \$31,487
 - General \$48,867
 - Online Saver \$66,068
 - Uniform \$15,903
 - TOTAL \$174,620
- Confirmed need to organise annual Audit as we near end of year and in preparation for AGM
- AGM scheduled for 24th October, anyone interested in committee position to please reach out

B) BAND

EMMA LONSDALE/ DEE LARSEN

- Currently \$6,000 in outstanding fees
- Band Jam was a great success
- More concerts for November being planned
- Creative kid voucher application to be worked through with Michael, will help with family payments
- Request for access to double room and storage for Thursdays granted
- Call out for parent volunteers (help required isn't just music related, general helping with logistics etc)
- Suggestion to create a consolidated volunteer sign up system for all our committee volunteering eg Canteen, Fundraising, Band etc

C) CANTEEN

AMANDA PETERSEN ON BEHALF OF JACQUI D'AGOSTINO

- Small team (Amanda, Jacqui, and Eva) meeting to discuss canteen operations
- Eva would like to slowly change the menu and introduce some new items. We have recently added the following: Juices (Emma and Tom's orange and apple. \$3 each), Cheese and crackers \$2, Homemade cookies \$1 (over the counter only), Bulla vanilla ice cream cups \$2,
- The following will be added soon: Pizza, Butter chicken and rice
- Agreed to trial having birthday treats that can be ordered through the canteen to celebrate a birthday with class mates (e.g ice blocks/brownies). Request to include a cheaper option to cater for all family budgets as well as option to add Teacher treat to the order.

- Agreed to making price adjustments given food price increases. Team to send through proposed price changes and communicate to parents through Flexischool App.
- Tracey/Jacqui will check volunteer sign ups weekly and request messages to be sent to class parents if volunteers are needed. The last minute call outs seem to generate volunteers quickly.
- Agreed to use the WHPS P&C Facebook page vs setting up a new and separate Canteen page. Suggest closing the current private WHPS Canteen FB page.
- Looking to organise a feature in the newsletter to advertise the menu and also to show what volunteering in the canteen is all about. May do a flyer to K-2 classes to encourage sign ups to newer families (who may not know a lot about the canteen due to closures the last 2 years)

D) UNIFORM

STACEY ARONA

- The current bank balance is \$15,553.24 with 2 more invoices to be paid over the next couple of weeks to the value of approximately \$5,000 which will then leave \$10,553.24
- The eftpos machine contract is due to expire this year, we have looked into various options and have come to the conclusion that upgrading this existing model with the same provider is the best option. It also keeps the bank accounts consistent (staying with Commonwealth)
- Winter stock we were waiting for has come in and the back orders have been filled
- The school bags have nearly sold out. The current supplier can now only do a minimum order of 300 bags (this has been brought up to the committee before) which is a big outlay, and we don't have enough room to store them. We sourced an alternative supplier (who can do a small minimum of 10 order) but the colour is a navy blue (they can't do the royal blue), we have sold a few but the feedback has not been as positive.
- Alana has sourced a warmer jacket (same as the current sports jacket with a warm lining). It's not as thick as the one we used to have (that is no longer available), but it's warm enough. It's also more expensive, quoted between \$55-\$59 cost price so we would need to sell them for \$65. We are not looking at this for an option this year – it will be an item for discussion only as this point. If it's brought in, it won't be until next year.
- Will be conducting a stock take for year end – planned for 1 July 2022.

E) FUNDRAISING

SARAH FOREMAN AND MELISSA TRAPPS

Movie Night

- Rescheduled for 16th September

Election Day

- Cake stall and BBQ made profit of \$2355

- Band buskers collected \$300 for WHPS band

Colour Run

- Raised \$41,240
- 838 trees plants in Yarra Yarra Corridor, 454 coral planted in GBR
- Pizza and Popcorn parties a success
- Mini assembly help, \$300 Rebel vouchers handed out to 5 winners
- Due to run Tuesday 28th June
- 36/42 volunteer positions filled

School Disco

- New date Thursday 28th July
- Neon/glow theme, with DJ Kit Kat locked in
- Ticket sales so far 64 K-2 (5-6.30pm session), 42 yr 3-6 (7-8.30pm session)
- QR code has been causing some issues however trying to resolve ASAP. Link is still working and sent to parents in the meantime.

Trivia Night

- Tentative booking DY RSL 22nd October, permission to book granted
- Event to run 6.30 - 11.30pm - Trivia 7-10pm
- Discussed drinks package vs none and catering options
- Exploring host options and Theme TBC
- Silent auction prizes required, please reach out if you know of any companies looking to donate

F) COMMUNICATIONS

No formal update

- No formal update

G) TRAFFIC SAFETY

DEREK MASCARENHAS

- Derek presented an exceptional draft proposal for traffic safety
- Putting care and responsibility back on to parents and community
- Pilot proposal including signage display via community residents (supported by NB Council and Department) of which asking P&C to lead the change
- Flyer to be distributed via Principal so whole school community has visibility
- P&C responsible for managing incident tracking and encourage all community to contribute feedback

H) WORKING BEE

KIRSTIN WRIGHTSON

- Parent landscaper, Lee Hughes (Sustainability teacher) and P&C reviewing opportunities and will prepare a proposal

7. PRINCIPAL REPORT

JULIA SMITH

- First Values assembly last week was well received and thank you to parent helpers
- New admin building re-opened and operational
- Dance groups performing well, boys group is also forming which is great
- Collaborative planning week across all staff this week
- Lee Armstrong focussing on traffic safety, working with students to create a video to help encourage better safety
- Home reader review and audit underway with purchasing of new material with P&C raised funds
- Introducing No Hat = Shade Play as a large number of students are not bringing hats to school
- Week 3, Term 3 (2 August) Education week being developed including potentially opening classrooms
- P&C agreed to support the Super hoot K-2 voucher
- Lost property clean out/ donations are underway. Please encourage everyone to label all items
- Request for parents not to pick kids up from PSSA, all to return to school
- Request for 'Bike to School' process to be back in play. Julia to look in to.

8. OTHER BUSINESS

ALL

- Berith street tree issue. 11 trees dead and to be removed during school holidays. Derek, Kirstin and Paul to work on a campaign to plant a tree as replacement, including consideration of the Native tree and large shrub grant from Union \$600
- Meeting closed at 8.40pm
- Next meeting will be Monday 25th July given School Holidays