



MINUTES

WHPS P&C, 18 May 2020



ATTENDEES

David Scotter, Priscilla Wright, Paul Hardy, Adam Baker, Jo Golding-Lowe, Fiona Simmat, Simone Sakovits, Derek Mascarenhas, Cathie Butler, Michele Freebairn, Suz Baker, Holly O'Brien.

Apologies: Jacqui Blundell, Dee Larsen, Mel Bemrose, Kate Cura, Yvette Dee, Karen Nitch.

AGENDA

1. Welcome / Open
2. Previous Minutes
 - a. Business Arising
3. Correspondence
4. Reports
 - a. Band
 - b. Canteen
 - c. Uniform
 - d. Fundraising
 - e. Treasurer
 - f. Principal
5. Other business

1. WELCOME

PAUL HARDY

- Meeting opened via Zoom at 7.00pm

2. PREVIOUS MINUTES

PAUL HARDY

- Review of previous minutes and acceptance by all, adopted by Adam.

3. CORRESPONDENCE

SUZ BAKER

- Rebel Sport credit voucher of \$2,5K with \$300 expiring end of June 2020.

4. REPORTS	PAUL HARDY
A) BAND	KATE CURA
<ul style="list-style-type: none"> • \$17K in the bank • The band has had one committee meeting via zoom since the last P&C meeting. This was mainly to discuss and arrange getting the bands up and running via Zoom whilst it is not possible to meet face to face. • The jazz band has been running via Zoom since the end of term 1 and is going well. • All 3 concert bands started back last week via Zoom in small sectionals. We are extremely lucky that the conductors have worked hard to put this together so the kids are still able to enjoy their music. • We are currently looking for a Treasurer for the band as our current Treasurer will be stepping down in June. • Band may not start back face to face this term unless restrictions ease considerably. 	
B) CANTEEN	PAUL HARDY
<ul style="list-style-type: none"> • The canteen has been closed for some time now but plans to reopen are underway. • The plan is to open for 3 days per week from Mon 25/5 with orders coming through Flexischools solely. • No over the counter sales also mean we can manage without volunteers. • Tracey qualified for the Job Keepers Allowance which was applied for without delay. Unfortunately Heidi has not been with us long enough to qualify. 	
C) UNIFORM	HOLLY O'BRIEN
<ul style="list-style-type: none"> • \$13,4K in the bank. • The uniform shop is closed but busy with plenty of orders coming through Flexischools for winter uniforms mainly for kindys. • We have no size 4 skorts or size 6 tunics until early next term. Delayed firstly due to Chinese New Year, then Covid. Otherwise stock is good and the shop is able to fill the majority of orders. • It was agreed to list sale of second hand items on Flexischools. • Mid length grey socks are no longer a staple piece so future orders are at a min of 200 which would take years to sell. Agreed to buy and resell stock from Lowes as need to have a few pairs available as convenience/emergency items. • Grey tights are also likely to become a custom piece in the near future. 	
D) TREASURER	PAUL HARDY
<ul style="list-style-type: none"> • The transfer of \$5K into the canteen in February has started to be leveraged and with no revenue coming in during canteen closure and pay of staff until Job Keepers Allowance kicked in, funds are needing a boost. DL asked for another \$5K to be transferred across from the savings account which PH approved. Account balance \$5,6K • Band has \$17K • General account \$15K • Uniform shop has \$13,4K • \$70K in our online savings account 	

E) FUNDRAISING (FT)

FIONA SIMMAT

- Mother's Day tea towels saw 201 orders placed selling 375 tea towels plus an additional 15 in cash. Still have 673 tea towels available to sell this year. Approx a 1/3 of WHPS families purchased. The P&C have needed to cover the cost of printing. If all tea towels sell at full price, the profit will be \$6,6K. The Try Booking site is open for further purchases till December should anyone want to make any further purchases.
- TryBooking works the same as placing an order on Flexischools, however, the uploading/listing process is so much easier with TryBooking than with Flexischools. Could also be sold through the uniform shop when it reopens.
- The Raffle was cancelled due to Covid-19. Total tickets sold raised approx \$1,500. We will donate some of the money to the Rotary, some to another suitable charity like the Bushfire Appeal or Corona Virus and also potentially have a draw and prizes supporting local businesses for the tickets actually sold. The remaining amount will go to fundraising. The school will organise the prize.
- The next event for us will be Father's Day.
- Trivia night 2020: Many businesses will be doing it tough so instead of asking for donations, we may just hold a feel-good event should restrictions allow it. We would just make money from ticket sales. Belle was offered a refund of their support but they are happy to wear that at the moment.

5. PRINCIPAL REPORT

DAVID SCOTTER

- Hot off the press tonight is the opening of schools in NSW full time from Monday 25/5/20. Details and more in the newsletter later this week.
- Teachers are excited to have students back after 7 weeks.
- Remote learning has gone very well, the school has received a lot of positive feedback. Teachers have worked very well together and upskilled in the new environment when needed. Different friendships have been established in the playground, stories of children helping each other online and many acts of kindness from parents.
- Parent community has been great and calm and supportive.
- These first weeks of the term is transition into winter uniforms.
- The department has put on extra cleaning every day from 11-3pm.
- No assemblies, excursions or band likely for the remainder of the term. Updates will be posted in the newsletters.
- Some missed events such as district or regional events will not take place at a later stage but the school will have a cross country carnival and hopefully an athletics carnival K-2. Yr 5-6 camps have been re-booked and Yr 4 is scheduled also. The PCS Music Festival, the NAIDOC celebration and the Spelling Bee will not take place either, but we will reschedule wherever possible and post details in the newsletter. An A-thon event is also still on the cards, whereas the InterSchool Ski Program is still to be determined.
- In terms of traffic safety, we now have wheel stops in the ground in the school car park and bollards are to be installed in the car park also, near the kindy area. The council have repainted signs with highly visible fluoro paint. DS and DM to talk further offline.
- The Welcome BBQ was a great and well organised event.
- Format for parent/teacher interviews TBC. Written reports are coming later in the year.
- Mr Jones had a baby and is now back on deck. Mrs Alexander also had a baby and is now on maternity leave. Mr Hewes has taken over Yr5 and is a very good fit.

7. OTHER BUSINESS

- AGM coming up in September, preparations for end of year accounts can start 1.7.20
- The P&C has a few vacancies which we would like filled by parents. The band is recruiting for a new treasurer, the uniform shop needs a convenor and a secretary as does the canteen. Please put the word out into the school community.
- OrgChart highlighting P&C positions to be filled with short role descriptions to be advertised in the school newsletter and through ClassParent emails.
- PH & DM collaborating with CPPS on transport and safety measures for council in a coordinated approach.
- Library Lane on again for book week T3, wk 2. More information to follow.
- Suggestion for kids to paint rocks in the holidays representing their activities during this historical time. Details to be worked out.
- Dishwasher for the canteen is ready for collection next week.
- The P&C will arrange coffee for the teachers next week when school is back.

Meeting closed at 8.20pm

Next meeting is on the 15th June 2020.