



General Minutes 19th September 2022

ATTENDEES

Paul Hardy, Melissa Trapps, Sarah Foreman, Michael Maher, Amanda Petersen, Laura Seefeld, Simone Rizzuto, Kirstin Wrightson, Theresa Preston, Derek Mascarenhas, Stacey Arona, Dee Larsen, Marije Kleinsmann. Colleen Camelir, Michelle Freebairn, Fiona Simmat, Yvette Dee, Lee Hewes,

Apologies:, Mark McGoldrick, Jacqui D'Agostino, Adam Baker, Amy Hatch, Alana Shepherd, Mel Bemrose

AGENDA

1. Welcome / Open
2. Previous Minutes
3. Correspondence
4. School Presentation - Aboriginal Education (Maggie & Lee Hewes)
5. Reports
 - a. Treasurer
 - b. Sub-Committee: Canteen
 - c. Sub-Committee: Uniform
 - d. Sub-Committee: Band
 - e. Sub-Committee: Traffic & Safety
 - f. Sub-Committee: Working Bee
 - g. Sub-Committee: Fundraising
 - h. Sub-Committee: Communications
6. Principal Update (Simone Rizzuto)
7. Other Business
8. Next Meeting

1. WELCOME

PAUL HARDY

- Meeting opened at WHPS at 7pm

2. PREVIOUS MINUTES

PAUL HARDY

- Review of previous minutes and acceptance by all, accepted by Kirstin Wrightson

3. CORRESPONDENCE

PAUL & AMANDA PETERSEN

- No correspondence

4. ABORIGINAL EDUCATION

MAGGIE & LEE HEWES

- Inspiring presentation from our teachers Maggie and Lee on Aboriginal Education
- WHPS part of Country City Alliance of schools
 - Connect and use resources from different parts of NSW
 - Participated in Gol Gol and Mungo Trip, visiting 3 schools
 - WHPS has video conferences with Aboriginal schools to stay connected, learning different (and similar) ways and practices
 - Focus on staff and students writing Acknowledgement of Country
- Term 3 involved a staff development day including workshop, walk around Narrabeen Lake area learning about Aboriginal elements in local area
- Initiatives to come include 1) Northern Beaches Learning Alliance Community Event 2) Whole school immersion day 3) Resource audit 4) Bush tucker garden and consideration of 5) Archeological Dig simulation at school

5A. TREASURER

MICHAEL MAHER

- Bank Balances 30 September
 - Band \$6,984
 - Canteen \$36,091
 - General \$50,705
 - Online Saver \$66,119
 - Uniform \$19,389
 - TOTAL \$179,288
- Net position continues to improve, P&Ls available for sub committees.

- Confirmed CBA EFTPOS terminal to be installed in Uniform Shop. Michael to arrange with Uniform team.
- Confirmed auditor booked in and in progress for AGM reporting.

5B. CANTEEN

AMANDA PETERSEN ON BEHALF OF
JACQUI D'AGOSTINO

- Noting that there seems to be an increase in children forgetting their lunches. Canteen will continue to provide sandwiches and ensure no child is hungry, more for awareness.
- Need to book in the regular pest control for the canteen. Michael to provide details of the previous supplier.
- Tracey and Eva have sourced a 'healthier' ice block option as a birthday treat menu item. They are still working on pricing but we should have something to introduce Term 4.
- Confirming Oven has been fixed. Need a full audit of equipment and then raise money towards replacing anything required.
- Managing volunteers is becoming harder and we need more help.
 - Current communication process involves too many people and not great use of everyone's time.
 - Last minute call outs do work well to generate volunteers but it is becoming too time consuming and stressful.
 - We will be organising to go back to the old process where each class will be allocated one week per term to organise volunteers. We are going to give this a trial run and see if that works better. The main days are Thursday/Friday and we require volunteers. (Of course if a class struggles to get volunteers then we can always put a call out and people would still be able to sign up anytime) To start Term 4.
- If Canteen can have authority to post on Facebook directly, that would be helpful. Amanda to discuss with Marije.
- General callout for anyone to join and help the Canteen sub-committee.

5c. UNIFORM

LAURA SEEFELD

- The current bank balance is \$18,641.
- The new school bags have been ordered and are due in this week ready for kindergarten orientation which the shop will be open for. Summer stock has been ordered and we are well stocked for everything else.
- School to confirm runsheet for Kindy 2023 orientation and uniform parade requirements.

5D. BAND

No formal update

- No formal update

5E. TRAFFIC & SAFETY

DEREK MASCARENHAS

- Targeting Term 4, Wk 2 for launch of Traffic & Safety community meeting
- Noted Crossing Supervisor at Berith Street is required but finding it hard to fill position
- Raised 'expanding 40km zone' in Rose Avenue due to major accidents. Derek to discuss with council contacts.

5F. WORKING BEE

KIRSTIN WRIGHTSON

- Stage 1 costings provided for landscaping initiative.
- Looking for community support to with discounted material and/or help with labour. Share this in newsletter once ready with school approvals of plans.
- Kirstin to obtain quote for project management of initiative given time consuming and expertise required.
- Suggestion for Trivia Night options to help fund, ideas to be distributed to P&C.

5G. FUNDRAISING

SARAH FOREMAN AND MELISSA TRAPPS

We have reached our profit goal for the year with Trivia night still to go!
\$40,671.41

Movie Night

- Finally happened! With final numbers: 292 adult tickets / 325 kids tickets (613 total) / 175 buckets of popcorn / 140 bags fairy floss pre ordered
- Profit \$1,313.75
- \$65 raised for band, thank you for attending
- Key learnings
 - The amount of pre-ordered food wasn't collected and attendee numbers dropped so next time pay for food orders as part of ticket cost so if there is excess stock at least it's paid for
 - With event being postponed so many times, ticket sales weren't a reflection of numbers attending as many donated ticket costs to school
 - Plenty of space, we could accommodate a lot more people
 - Let the neighbours/police know
 - Rope off from level with screen back
 - Soft serve van was a hit! Maybe more food trucks for dinner options next time (Woody's and Anthony's were engaged about opportunity but didn't take it up)

Father's Day

- Tuesday 30th August

- Profit \$1,130.07
- 280 tickets sold
- Feedback all very positive particularly regarding coffee van and Made at Luke's breakie rolls, definitely worth doing again
- Involvement from Black Lab Design saved us hundreds of dollars and the quality of their props and stickers were amazing, so appreciated! (another school asked to take all props from us for their event!)

Trivia Night

- 350 tickets sold out in 6 days! (capacity 20% larger than previous events)
Close to
- \$19k taken in from ticket sales
- We need silent auction gifts, please help and take a sponsorship form!
- Thursday meeting at RSL to lock in finer details
- Response to cash sponsorships of host, VIP table, photobooth were amazing! All these costs covered, DJ to go!
- Sponsorship media schedule in full flight, response from sponsors very positive
- Black Lab Design have been briefed and have briefed designs in to creative team

5H. COMMUNICATIONS

No formal update

- No formal update

6. PRINCIPAL UPDATE

SIMONE RIZZUTO

- We welcome 8 new students in Term 4 to the school
- Lots of activities/ celebrations and opportunities for parents to be on site across the last month
- Naplan results have been received. School will continue to review and develop best plan to support the students ongoing learning
- School has appointed 3 day week Assistant Principal, Sarah Brown
- K-2 reading syllabus changing and to be shared at P&C meeting in November
- Simone to send invoice to Paul for book/ resources paid by P&C

8. OTHER BUSINESS

ALL

- Year 6 graduation and clap out discussed. Request to move to the Friday afternoon. Simone to address with her leadership team.

- Request for Year 6 Graduation dinner donation from P&C. Agreed. Organising team to send through amount and P&C will make it an annual contribution ongoing
- Discussed P&C supporting school linked student achievement. Proposal to be documented and sent through for endorsement
- Meeting closed at 8.36pm
- Next meeting will be the AGM planned for 24th October, calling for P&C committee positions to be filled.