



MINUTES, WHPS P&C ANNUAL GENERAL MEETING & GENERAL MEETING 20TH NOVEMBER 2023

ATTENDEES

Paul Hardy, Amanda Petersen, Michael Maher, Simone Rizzuto, Mark McGoldrick, Laura Seefeld, Stacey Arona, Amy Hatch, Emma Lonsdale, Melissa Trapps, Shauna Tyson, Kristy McNab, Dee Larsen, Sarah Foreman, Maddie Gale, Jessica Kotowski, Marija Harris, Nicole Blaiklock, Marije Harris

AGENDA

1. Welcome / Open
2. Apologies
3. Confirm the minutes of the previous AGM and October General Meeting
4. Receive and accept the President's report for 2022/23
5. Receive and accept the Treasurer's Audited Annual report for 2022/23

AGENDA

6. Annual P&C Committee Membership Fee (\$1)
7. Principals Report
8. Sub-committee reports
 - a. Uniform
 - b. Canteen
 - c. Band
9. Election of Executive Committee Positions:
 - a. President
 - b. Vice President x 2
 - c. Secretary
 - d. Treasurer
10. Election of Other Committee roles:
 - a. Fundraising & Events
 - b. Traffic & Safety
 - c. Communications & Social
 - d. Class Parent Coordinator
 - e. Working Bee Coordinator
11. Election of Sub-Committee roles:
 - a. Uniform
 - b. Canteen
 - c. Band
12. Confirm auditor for the following year.
13. AOB
 - a. Constitution Review for 2024
 - b. Petition for Vape Shop
 - c. WHPS Disbursement of Funds Policy
 - d. Next General Meeting

1. WELCOME

Meeting opened by Paul Hardy, 7.03pm, at the Collaroy Surf Life Saving Club

2. APOLOGIES	Adam Baker, Theresa Preston, Kirstin Wrightson, Mel Bemrose, Derek Mascarenhas, Catalina Forero, Marije Kleinsmann
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3. PREVIOUS MINUTES	<ul style="list-style-type: none"> • 2022 AGM minutes were accepted by Paul Hardy and seconded by Sarah Foreman. • General Meeting 16th August minutes were accepted by Paul Hardy and seconded by Sarah Foreman.
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4,5,8: REPORTS	<ul style="list-style-type: none"> • President's report for 2022/23 - received and accepted. • Treasurer's Audited Annual report for 2022/23 - received and accepted. • Annual reports from the Uniform Shop, Canteen and Band subcommittees - received and accepted.
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6. MEMBERS OF THE P&C COMMITTEE (\$1 ANNUAL MEMBERSHIP FEE)				
PAUL HARDY	DEE LARSEN	EMMA LONSDALE	AMANDA PETERSEN	AMY HATCH
MEL TRAPPS	SARAH FOREMAN	NICOLE BLAIKLOCK	MARIJA HARRIS	

7. PRINCIPAL REPORT	SIMONE RIZZUTO
<ul style="list-style-type: none"> • Simone shared her yearly reflections for 2023, by each Term, highlighting key activities completed, achievements and everything to be proud of as a school. • Key areas highlighted included: <ul style="list-style-type: none"> ○ Recent PAT data and Check-in Data has shown that programs of learning practices are showing positive progress in student results and school will build on these for 2024. ○ Tell them from me Survey completed with parents submitting request yearly and students twice yearly. Key results for discussion included how parents/carers/students 1) Felt welcomed to school 2) School listened to parents 3) Informing of Behaviours 4) Opportunities for Students needing development and 4) Recommendation to WHPS. Whilst results were slightly disappointing, information allows the school to work with parents in 2024 to solve challenges together. ○ Sport - Got Game introduced in 2023 and will be re-run in 2024. Had great success in PSSA and will occur in 2024 but still unsure of format. ○ Performing Arts - school presented many great opportunities which resulted in wonderful achievements and showcasing the community. 	

- Sustainability - thank you to the P&C for completing the Chicken Coup for the School. Has not only added to the appeal of school but has supported students with wellbeing. Thank you also to Elizabeth our volunteer Horticulturist. Confirmed we have received a grant to plant 200 new plants on the school grounds of which the Year 5 students will be involved in.
- Aboriginal Education - continued to grow on the work in this area completed in previous years. Our staff show great passion and commitment to this area. Some of the activities across the year which highlight this includes: NAIDOC Week, Acknowledgement of Country Book, National Reconciliation Week and Sorry Day, Staff development days had a focus on Aboriginal Education, Staff attendance at after school AECG Meetings (WHPS being more represented school). Make sure to visit the school office as we proudly display our beautiful Acknowledgement of Country and Mural.
- Thank you to the P&C for all that you do. School and personally appreciate the value and contribution. Call out to Paul Hardy as exiting P&C President - couldn't have asked for a better President in the last few years.

9. ELECTION OF EXECUTIVE COMMITTEE

ROLE	NOMINATION	1st	2nd	APPOINTED
PRESIDENT	SARAH FOREMAN	SIMONE RIZZUTO	AMY HATCH	SARAH FOREMAN
VICE PRESIDENT	PAUL HARDY	AMY HATCH	KRISTY MCNAB	PAUL HARDY
VICE PRESIDENT	KRISTY MCNAB	PAUL HARDY	AMANDA PETERSEN	KRISTY MCNAB
SECRETARY	AMANDA PETERSEN	SARAH FOREMAN	PAUL HARDY	AMANDA PETERSEN
TREASURER	MICHAEL MAHER	AMANDA PETERSEN	MEL TRAPPS	MICHAEL MAHER

10. ELECTION OF OTHER COMMITTEE ROLES

ROLE	NOMINATION	1st	2nd	APPOINTED
FUNDRAISING & EVENTS TEAM	MARIJA HARRIS NICOLE BLAIKLOCK	PAUL HARDY	AMY HATCH	MARIJA HARRIS NICOLE BLAIKLOCK
TRAFFIC SAFETY	MADDIE GALE	JESSICA KOTOWSKI	AMANDA PETERSEN	MADDIE GALE
COMMUNICATIONS & SOCIAL	JESSICA KOTOWSKI	PAUL HARDY	MICHAEL MAHER	JESSICA KOTOWSKI
CLASS PARENT COORDINATOR	AMY HATCH	PAUL HARDY	EMMA LONSDALE	AMY HATCH
WORKING BEE COORDINATOR	KIRSTIN WRIGHTSON	AMANDA PETERSEN	PAUL HARDY	KIRSTIN WRIGHTSON

11. ENDORSEMENT OF SUB-COMMITTEE ELECTIONS

UNIFORM SHOP SUB-COMMITTEE				
ROLE	NOMINATION	1st	2nd	APPOINTED
CONVENOR/ & SECRETARY	STACEY ARONA	PAUL HARDY	SARAH FOREMAN	STACEY ARONA
TREASURER	MELISSA BEMROSE	STACEY ARONA	PAUL HARDY	MELISSA BEMROSE
MEMBERS	VACANT			VACANT

CANTEEN SUB-COMMITTEE				
ROLE	NOMINATION	1st	2nd	APPOINTED
CONVENOR	VACANT			VACANT
SECRETARY	STACEY ARONA			STACEY ARONA
TREASURER	ROLE TO BE COMPLETED AS PART OF CANTEEN EMPLOYEE JOB DESCRIPTION			
MEMBERS	VACANT			VACANT

BAND SUB-COMMITTEE				
ROLE	NOMINATION	1st	2nd	APPOINTED
CONVENOR	EMMA LONSDALE	DEE LARSON	PAUL HARDY	EMMA LONSDALE
CONDUCTOR	SHAUNA TYSON	EMMA LONSDALE	AMANDA PETERSEN	SHAUNA TYSON
TREASURER	KARINA MCGOLDRICK	EMMA LONSDALE	MARIJA HARRIS	KARINA MCGOLDRICK
FUNDRAISING & EVENTS COORDINATOR	CATA MCKENZIE	EMMA LONSDALE	SHAUNA TYSON	CATA MCKENZIE
MEMBERS	NICOLE BLAIKLOCK DEE LARSON NATHAN WRIGHTSON DEB DENNETT	EMMA LONSDALE	SHAUNA TYSON	NICOLE BLAIKLOCK DEE LARSON NATHAN WRIGHTSON DEB DENNETT

12. CONFIRM AUDITOR FOR THE FOLLOWING YEAR: MARK MCGOLDRICK

13. OTHER BUSINESS

ALL

- Constitution - last signed in 2004 and agreed needed to be reviewed and updated. Secretary to circulate with changes for feedback and motion to endorse will occur at the next P&C meeting.
- Petition for local Vape Shop to be removed - agreed comms through WHPS P&C Facebook channels to show P&C support to stopping Vape Shop opening, to encourage community to also help petition against
- Disbursement of funds Policy - majority voted to accept with inclusion of updated Constitution and by laws as noted above. Once final to be displayed on WHPS Website for easy access to all in Community
- Meeting closed at 8.21pm.
- Next meeting will be Monday 19th February 2024