



Wheeler Heights Public School

36 Veterans Parade, Collaroy Plateau, 2097

Telephone: (02) 9971 8352 Fax: (02) 9982 5617

Email: wheelerhts-p.school@det.nsw.edu.au Website: <https://wheelerhts-p.schools.nsw.gov.au/>

ABN: 18 246 198 266



UPDATE #4 – THURSDAY 29 JULY 2021

TERM 3, WEEK 3, 2021

SUPPORTING STUDENT LEARNING FROM HOME – EXTRA ZOOM INFORMATION

ZOOM MEETING INSTRUCTIONS

This week has seen all K-6 classes participating in Zoom meetings to check in on our student's wellbeing. Most students have been able to successfully connect to the call, however some families have experienced technical difficulties. Please see the below pictures and instructions to help clarify the process. Please remember there were further details in Update #3.

Before you try to sign into the Zoom meeting, please ensure you have done the following:

- Download zoom on your desktop, laptop or tablet.
- Sign out of your own Zoom account and/or Google account. Zoom meetings can only be accessed by your child's Department of Education account. This is a DoE policy and cannot be changed. Details of how to do this were in Update #3 which was sent out last week.
- Use Google Chrome if you have it. This browser seems to respond better when connecting to Zoom.

Step 1:

- [Copy and paste the Zoom link into Google Chrome. You can find this link on Google Classroom.](#)

Join Zoom Meeting
<https://nsweducation.zoom.us/j/61824284271?pwd=akh6bFNFUFhjdk5LR0Q3c3BiWnpyZz09>
Meeting ID: 618 2428 4271
Passcode: 276453

Step 2:

- [This prompt will appear. Click on 'Open zoom.us'](#)

Open zoom.us?

https://nsweducation.zoom.us wants to open this application.
 Always allow nsweducation.zoom.us to open links of this type in the associated app

[Cancel](#) [Open zoom.us](#)

Step 3:

- [This prompt will appear. Click on 'Sign In to Join'](#)

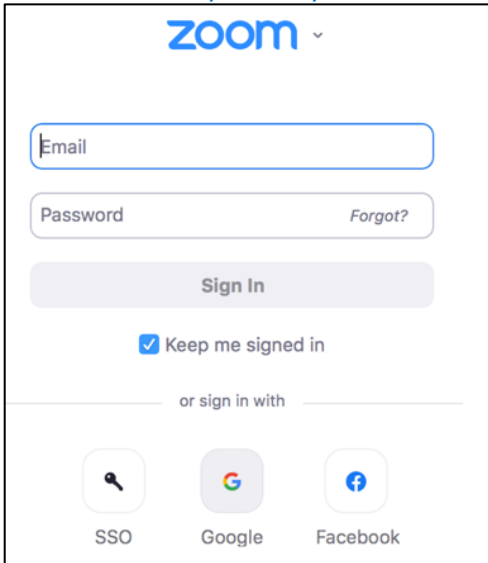
This meeting is for authorized participants only

Click "Sign In to Join" to sign into Zoom with an email address authorized for joining this meeting

[Sign In to Join](#) [OK](#)

Step 4:

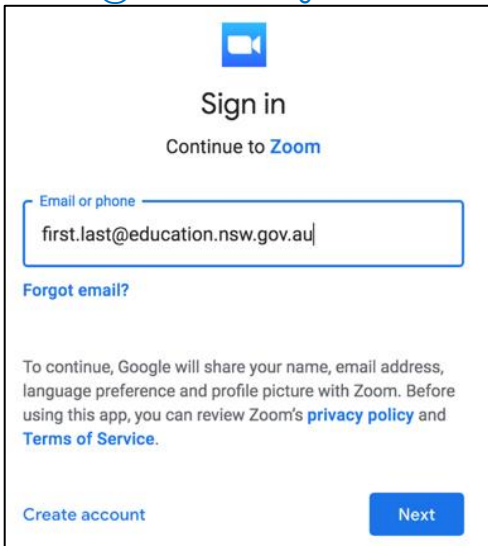
- This prompt will appear. Click on sign in with Google. You do not need to create a new Zoom account for your child. They already have one.



The image shows the Zoom sign-in interface. At the top is the Zoom logo. Below it are two input fields: 'Email' and 'Password'. The 'Password' field has a 'Forgot?' link to its right. A 'Sign In' button is positioned below the password field. Underneath the button is a checked checkbox labeled 'Keep me signed in'. Below this is the text 'or sign in with' followed by three social login options: SSO (with a key icon), Google (with the Google logo), and Facebook (with the Facebook logo).

Step 5:

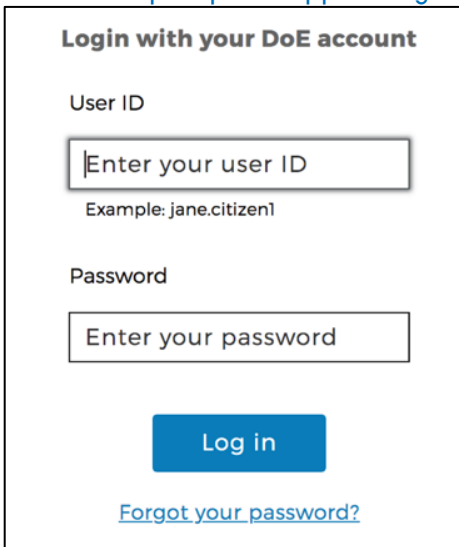
- This prompt will appear. Enter your child's email address. It is their usual school username followed by @education.nsw.gov.au



The image shows a sign-in screen with a Zoom logo at the top. Below the logo is the text 'Sign in' and 'Continue to Zoom'. There is an input field for 'Email or phone' containing the text 'first.last@education.nsw.gov.au'. Below the input field is a link for 'Forgot email?'. A paragraph of text explains that Google will share user information with Zoom and provides links for 'privacy policy' and 'Terms of Service'. At the bottom left is a link for 'Create account' and at the bottom right is a blue 'Next' button.

Step 6:

- This prompt will appear. Sign in with your child's username and password.



The image shows a login screen titled 'Login with your DoE account'. It features two input fields: 'User ID' with the placeholder text 'Enter your user ID' and an example 'Example: jane.citizen1', and 'Password' with the placeholder text 'Enter your password'. A blue 'Log in' button is located below the password field. At the bottom of the screen is a link for 'Forgot your password?'.

Step 7:

- This prompt will appear. Click on 'Continue'.

We would like to confirm that the referenced account is yours. If you recognise this account, please press continue.

[I don't recognise this account](#) [Continue](#)

Step 8:

- You should now see your child's Zoom profile screen. In the top right corner of the page, click on 'JOIN A MEETING'.

[SCHEDULE A MEETING](#) [JOIN A MEETING](#) [HOST A MEETING](#) ▾ 

Step 9:

- This prompt will appear. Enter the meeting ID that was sent to your child. Please note, it will not be the meeting ID picture below.

Join Meeting

Meeting ID or Personal Link Name

618 242 4271

[Join](#)

Step 10:

- This prompt will appear. Click on 'Open zoom.us

Open zoom.us?

https://nsweducation.zoom.us wants to open this application.

Always allow nsweducation.zoom.us to open links of this type in the associated app

[Cancel](#) [Open zoom.us](#)

Step 11:

- You will now be in the waiting room for the Zoom meeting. The below message will be displayed until the teacher admits your child into the meeting.

Please wait, the meeting host will let you in soon.

Yours sincerely

Simone Rizzuto
Principal

Priscilla Wright
Assistant Principal