



Wheeler Heights Public School

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3-6 Student Information and Communications Technology (ICT) User Agreement - 2025

The conditions for access to ICT at WHPS are set out below. A student must sign this agreement after reading the conditions and discussing this agreement with a parent or caregiver. This agreement is part of the school ICT policy which includes regulations for the use of NSW Department of Education internet and email facilities.

I agree to the following:

- I will always log on using only my own username and password.
- I will only use computers for activities directly related to my school work and at the direction of a teacher.
- I will not change, or attempt to change, any settings on school computers without asking for a teacher's permission.
- I will ensure I do not disrupt the school network or damage computer technologies in any way.
- I will respect the work of other students and understand that their work is personal property.
- I will not harm, change or destroy the files of another user.
- I will not share any personal information about myself *or others* over the internet.
- I will not breach copyright or plagiarise the work of others.
- I will not access ICT without a teacher acting as a supervisor.
- I will behave in an environmentally responsible manner and only print what I need for my work and will ask permission from my teacher before printing.
- I will report any technical difficulties or broken equipment immediately.
- I will not download any third party applications to bypass the NSW Department of Education's security protocols.
- I will report any material that is rude or upsetting, or any students who break this agreement or the school ICT policy.
- I have read the agreement for access to the internet via Student Portal and understand that clicking on 'agree' indicates I accept the terms of use. This includes communicating with others politely.

I understand that failure to keep this agreement may result in loss of access to ICT facilities at school and may also result in loss of access to the DET portal. Restoration will be determined by the principal with reference to the school welfare policy.

Additional agreements in relation to laptop handling

I agree to the following:

- I will not carry a laptop out of the classroom without a protective case.
- I will not draw on or peel off labels on any laptops.
- I will only add a label with my name etc if my teacher gives me permission.
- I will not have food or drink near a laptop at any time.
- I will make sure I take care of any laptop I am using at all times. This includes carrying the laptop appropriately with two hands, closing the lid sensibly and not slamming it, typing carefully and with reasonable force on keyboards, being gentle and careful with screens (including touch screens).

I understand that failure to keep this agreement may result in loss of access to laptops at school and that I will be responsible for the cost of replacing equipment damaged by me through carelessness or mistreatment. Restoration will be determined by the principal with reference to the school welfare policy.

Related Technology

Related technology such as portable computer games, iPods, smart watches and other similar devices are not to be brought to school under any circumstances. The school accepts no responsibility for the security of these items and the procedures applying to the inappropriate use will be determined by the principal with reference to the school welfare policy.

(A copy of the school ICT policy is available on the school website)